
SUBJECT:	Graduation Requirements
REVIEWED/REVISED:	07/2015, 3/2021; 4/2024
PURPOSE:	This policy outlines programmatic specific guidelines for students to ensure that they are able to satisfy all graduation requirements prior to the graduation ceremony in order to be eligible for the conferring of their degree and ceremony attendance.
POLICY OWNER:	Vice President, Academic Affairs

POLICY:

NMC retains the exclusive right to judge academic proficiency and may decline to award any degree, certificate or other evidence of successful completion of a program, curriculum or course of study based thereupon. All College and Program requirements must be satisfied prior to commencement in order to participate in the ceremony unless previous permission has been given by Program Director.

Certificate Programs

Successful completion of Certificate Programs includes student compliance with program and College policies. Students must also satisfy all classroom, laboratory, clinical, and examination requirements. Students must also complete appropriate clinical requirements.

Undergraduate

Undergraduate study comprises two areas: arts and sciences and professional/technical education requirements. Students are expected to assume responsibility for understanding the requirements of the program and for seeking appropriate assistance to do so. Students must complete the arts and sciences and professional education requirements described in the program section of this catalog.

Students should expect to fulfill the requirements for the program under which the initial enrollment occurred. However, students taking longer than six (6) academic years to meet the requirements of a baccalaureate or three (3) academic years of an associate program of study may be required to meet curriculum changes and/or modifications regardless of the coursework previously completed.

Graduation is dependent upon a student attaining a "C" (2.0) minimum cumulative grade point average for the required course of study. A minimum grade of "C" (2.0) must be attained for each course. Additionally, the student must satisfactorily complete all requirements for the Student Portfolio Assessment in order to graduate.

- Students must complete the minimum number of credit hours required for the program in which they are enrolled.
- Please refer to the Nebraska Methodist College Course Catalog for program listings with minimum credit hours required.

Graduate

The following graduation requirements apply to the NMC Graduate Degree Programs:

- Students in a graduate program must maintain a cumulative GPA of 3.0. A student receiving a course grade of “C” for the first time will receive credit for the course. A student receiving a course grade of a “C” or “unsatisfactory” for the first time in a practicum or fieldwork course will need to retake the course. Graduate programs may have specific courses that have a minimum grade of “B” or higher. These courses are identified in the program handbook.
- All required coursework for a Graduate degree must be completed within six calendar years from the program matriculation date, unless otherwise specified by program.
- Students must complete the minimum number of credit hours required for the program in which they are enrolled.
- Please refer to the Nebraska Methodist College Course Catalog for program listings with minimum credit hours required.

Residency Requirement

Undergraduate students must complete 30 of the last 36 hours in residence to receive a baccalaureate degree.

Students must complete 15 of the last 18 credit hours in residence to receive an associate's degree. One exception to this policy is for those who graduated with a 12-month certificate from NMC and return to the College having not attended an institution of higher learning in between earning the certificate and returning to complete an associate of science degree in health studies. For these students, a minimum of 9 out of 21 arts and sciences credits must be taken at NMC.

Masters students may transfer in a maximum of nine credits toward their master's degree.

Courses taken at NMC may be applied to an NMC graduate degree with the exception of the capstone/doctoral scholarly project course (s), at the discretion of the Dean or Program Director.

Students in graduate-level certificate programs must complete the prescribed plan of study in residence to receive the certificate of completion for the program.

Doctoral students in the BSN-DNP program may transfer in a maximum of 18 credits. Doctoral students in the APRN-DNP program may transfer in a maximum of nine credits. Doctoral students in the MSN/MPH-DNP program may transfer in a maximum of twelve credits.

Exceptions to the residency requirement can be made in extenuating circumstances but require the approval of the Academic Dean.

Graduation Application

All students (certificate and degree-seeking) must submit an application for graduation. This will initiate a degree audit to ensure that the student is on track to complete all required coursework. Graduation applications are due:

- Fall graduation: due by May 15th
- Spring graduation: due by October 15th
- Summer graduation: due by February 15th

The Registrar's Office will audit the student's academic record to ensure compliance with graduation requirements. If all degree requirements are not completed by the anticipated graduation date, the student must resubmit a graduation application in a later term.

Licensure and Certification

While the academic programs described herein are designed for the purpose of qualifying students for licensure, certification or registration in a profession, successful completion of any such program in no way assures licensure or certification by another agency. For specific programs, certification examinations are a program requirement for graduation. (See specific program handbooks.)