



SUBJECT:	Military Friendliness Academic Policy
REVIEWED/REVISED:	01/2021; 08/2022, 6/2026
RELATED POLICY:	Returning Unearned Military Tuition Assistance Funds; Re-Admission of Service Members
PURPOSE:	Provide guidance on arrangements for students with military obligations.
POLICY OWNER:	Vice President Academic Affairs

Policy:

Nebraska Methodist College (NMC) is committed to supporting students who serve in the United States Armed Forces, including active-duty personnel, reservists, National Guard members, and veterans. NMC recognizes the unique demands of military service and will make reasonable efforts to accommodate military obligations while maintaining academic standards and compliance with applicable federal and state requirements.

I. Eligibility

This policy applies to students enrolled in NMC credit-bearing courses who:

- Are ordered to active duty;
- Are called to required military training exercises or drills;
- Are deployed or reassigned due to military obligations; or
- Experience other official military duties that affect their ability to participate in academic activities.

II. Student Responsibilities

Students are encouraged to notify their Academic Advisor or the Director of Advising of military obligations as early as possible, preferably within the first two weeks of a course or immediately upon becoming aware of the obligation. Students must provide official military documentation, such as military orders or other appropriate verification, to support accommodation requests.

III. Academic Accommodations and Course Completion Options

Upon receipt of official documentation, the Director of Advising, in collaboration with the student's Program Director and the Registrar, will work with the student to develop an individualized academic plan based on the student's circumstances. Reasonable accommodation may include, but are not limited to:

- Adjusted assignment, examination, or clinical schedules;
- Course completion through an approved incomplete grade when academically appropriate;

- Alternative arrangements to meet course or program requirements; or
- Administrative withdrawal (WX) when completion of coursework is not feasible.

Official military orders must be maintained in the student's record by the Registrar.

IV. Financial Aid and Tuition Considerations

Students will not be financially penalized due to military service obligations. When a military-related withdrawal occurs, the Financial Aid and Business Offices will review the student's situation on a case-by-case basis to determine the impact on tuition, fees, financial aid, and institutional obligations. Administration of all financial aid will remain consistent with applicable federal and state laws and regulations.

V. Return to Program

Students returning from military service will work with the Director of Advising, Program Director, and Registrar to develop an individualized reentry plan. The plan will support the student's timely return to coursework while ensuring all program requirements and learning outcomes can be successfully achieved.