

Nebraska Methodist College

Résumé Rubric Review Date:

Program:

Reviewer's Name:

Reference #:

Criteria	Excellent/Competitive 4 Points	Satisfactory 3 Points	Minimum/Non-Competitive 2 Point	Needs Improvement 1 Points	Comments	Points
Healthcare, Work, Volunteer, Skills, Education and/or Shadowing Experience	Information exhibits ability to fit and add value to the profession. Is specific to industry (transferable skills)	Information exhibits an ability to perform in the profession, but some is unrelated	Information is generic, did not identify transferable skills nor profession specific	Information is irrelevant and/or not identified		
Involvement, Achievement, Honors, Activities, Volunteer, Leadership	Experience includes effective use of key information	Experience includes some use of key information	Experience includes an ineffective use of key information	Experience does not include key information		
Design/Format/Spelling	Error Free, polished and consistent	One spelling error and mechanical error	A few minor visual/format and spelling errors	Frequent minor visual/format and spelling errors		
Total Points Max Awarded: 4					Total point value divided by 3	