

SATISFACTORY PROGRESS POLICY

Students in Degree Programs

To be eligible for Financial Aid, a student must be maintaining three criteria showing progression towards graduation:

1. A Cumulative Grade Point Average (CGPA) of 2.0 or better at the end of each term.
2. Complete 66 percent of hours attempted at the end of summer semester for the previous fall, spring and summer terms.
3. Complete the degree requirements within 150% of the required credit hours for the program.

QUALITATIVE PROGRESS (CGPA)

A student must maintain a Cumulative Grade Point Average (CGPA) of 2.0 or better at the end of each semester or summer term.

- Effects of course withdrawals or repeated courses on CGPA are stated in the Catalog.
- Incomplete courses will be treated as hours not completed for these calculations. If the student subsequently completes an incomplete course, he or she may request a recalculation from the Financial Aid Office of the percentage completed.
- New or Transfer students will be considered to be making Satisfactory Progress for the first semester.
- Readmitted students will be treated as transfer students for one semester.
- Readmitted students with a prior Satisfactory Progress suspension from Methodist College, see below.

Probation

Students not attaining a minimum CGPA 2.0 at the end of each semester or summer term will be placed on probation for the next semester/summer that they are enrolled. Students will be eligible to receive financial aid for the probationary term. At the end of the probationary period a CGPA a minimum of 2.0 must be attained.

Students not achieving a minimum 2.0 by the end of the probationary term will be suspended from receiving financial aid.

An Exception to the Probation Policy

Federal regulations require a student to attain a CGPA of 2.0 or better at the end of the 4th semester. **If the student is enrolled during a summer session, it is counted as a semester.** A semester is counted regardless of the number of credit hours enrolled. If the student does not have a minimum CGPA of 2.0 by this point, he or she will not be given a probationary period and the student will no longer be eligible for financial aid.

QUANTITATIVE PROGRESS

There are two quantitative criteria students must meet to show progression in their programs.

1. **Incremental Progress (hours attempted versus hours completed within academic year):** Students must complete **66 percent** of the total hours attempted for the previous fall and spring and summer semesters. Hours attempted are measured at the end of the last day of the first week of each semester. Students are allowed to freely drop and add courses prior and during the first week. The total hours attempted is measured annually at the end of summer for the previous fall, spring and summer. Withdrawals after the first week of classes are considered hours attempted. Failure to complete at least **66 percent** of the hours attempted will result in suspension from receiving all financial aid. The student is not given a probationary period for failure to meet this criteria.
2. **Cumulative hours for program (complete degree within 150% of degree requirements):** Students are required to complete their degree requirements within 150% of the required credit hours. This will be measured at the end of each semester.

In assessing Quantitative Progress:

- Hours transferred in and applying to the student's degree will be counted.
- Students attempting a second degree or two degrees concurrently must satisfy quantitative hours will be based on degree program of longer length.

Students will not be eligible for financial aid after earning the above number of credit hours toward their degree. The student is not given a probationary period for failure to meet this criteria.

NOTICE

Students will be given written notification of probationary status, termination, or re-establishment of Title IV Financial Aid eligibility.

REINSTATEMENT AFTER SUSPENSION

Students must correct the problem that resulted in the suspension in order to reinstate their eligibility.

- Students that have been suspended because a QGPA below a 2.0 may reinstate their eligibility by completing coursework and achieving a minimum QGPA of 2.0 or greater.
- Students that have been suspended for failure to complete a minimum 66 percent of attempted credits must complete at least nine semester credit hours (need not be taken in one semester) without financial aid and must complete at least 66 percent of the of the credits attempted.

A student re-establishing their financial aid eligibility may be paid financial aid after the period in which he or she re-establishes satisfactory progress, but not during the period(s) when the student was attempting to re-establish satisfactory progress. Example: During the Fall semester, the student is establishing eligibility for financial aid and is not receiving financial aid. After attaining the above criteria, the student is eligible to receive financial aid during the following period, which would be the Spring Semester.

A student that has been suspended from Title IV financial aid eligibility and has withdrawn from Methodist College and has re-applied and been accepted into a program at Methodist College; will be placed on a one semester probation. At the end of the probation period, the student must

- achieve at least a 2.0 QGPA and
- complete 66 percent of the attempted courses.

A student achieving this goal will be reinstated for financial aid for the following semester. During this probationary period, the student will be eligible for financial aid. A student not achieving this goal will be suspended from further financial aid.

APPEALS

A student may appeal the decision based on these mitigating circumstances:

1. Injury or illness to the student.
2. Death of a relative.
3. Undue hardship as a result of special circumstances.

Appeals to this policy may be submitted in writing to the Appeals Committee. The Committee's decision may be appealed to the Vice-President of Student Affairs or (in the case of an advising conflict), the Dean of Students; whose decision is final.

Probation is limited to 2 terms.

(Revised May, 2008)