

SUMMER REGISTRATION POLICY FOR TRADITIONAL BSN CLINICAL NURSING COURSES

PURPOSE:

To facilitate equitable registration of students for summer clinical courses.

POLICY:

In order to provide equitable summer clinical nursing course registration for students and a sound educational experience, the following guidelines will be used.

PROCEDURE:

1. Students must have a cumulative GPA of 3.0 or higher at the end of Fall semester to register for summer clinical courses.
2. Pre-requisite courses must be completed prior to entering summer clinical courses.
3. Students with a 3.0 and above cumulative GPA will be prioritized for summer clinical courses based on the following criteria. *
 - Cumulative GPA rounded to the one hundredth place
 - Number of hours left to complete the nursing program of studies
 - Failure of more than one general education course
 - Failure of any BSN nursing courses

*In the event that selection criteria are equal among students, and the number of eligible students exceeds class slots, a randomized process will be used to determine which students are selected.

4. The student and advisor will meet and complete the Checklist for Summer BSN Clinical Courses and submit by the Department of Nursing published deadline.

Effective 1/00

Revised 2/00, 12/05, 12/07, 6/09,

Reviewed 4/01, 1/03, 8/04, 1/05, 8/06, 8/07, 8/08, 8/10

Appendix D
**CHECKLIST FOR SUMMER
 BSN CLINICAL COURSES**

To be completed by the student and their nursing advisor.

1.	Provide GPA (rounded to the nearest hundredth) as of the Fall semester before entering the summer clinical course(s) (must be => 3.00). Attach a current copy of the transcript.	_____ GPA																
2.	Will all prerequisite courses be completed before summer BSN nursing course(s) begins. List any remaining any pre/co-requisite coursework that will be taken with the summer clinical course below.	<input type="checkbox"/> YES <input type="checkbox"/> NO																
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;"><i>Pre/Co-Requisite Coursework to be taken with the nursing clinical course</i></td> </tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>	<i>Pre/Co-Requisite Coursework to be taken with the nursing clinical course</i>																
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3.	Has student failed more than one general education course? List failed general education courses below.	<input type="checkbox"/> YES <input type="checkbox"/> NO																
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4.	Has student failed any nursing courses? List failed nursing courses below.	<input type="checkbox"/> YES <input type="checkbox"/> NO																
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5. List courses remaining to complete the BSN program, **including the summer semester.**

<i>Course Number</i>	<i>Credit Hours</i>	<i>Course Number</i>	<i>Credit Hours</i>

Total remaining credits to complete the NS Program _____

Student Signature		Date
Faculty Advisor Signature		Date

*Reviewed 7/02, 1/03, 8/04, 1/05, 8/07, 8/08, 08/10
 Revised 12/05, 12/0, 6/09*