

MEDICAL GROUP ADMINISTRATION: On-line Master of Science Degree

Mission Statement

In keeping with the mission and traditions of Nebraska Methodist College, the Medical Group Administration Program develops competent and ethical professionals who positively impact their personal and professional communities.

Description

The Master of Science in Medical Group Administration program provides students more than general healthcare or business knowledge. Our program is unique providing students a solid foundation exclusively in medical group administration. Our core curriculum is designed around the American College of Medical Practice Executives (ACMPE)'s Body of Knowledge for Medical Practice Management, meaning our course work prepares students for certification. As a certification arm of the Medical Group Management Association (MGMA), the ACMPE is widely recognized as the gold-standard certification board for physician clinic administrators.

Program Goals and Objectives

Goal 1: Effective Medical Group Administration

Develop and apply skills required for effective management of a medical practice or clinic including:

- i. Financial Management
- ii. Human Resources Management
- iii. Planning and Marketing
- iv. Information Management
- v. Risk Management
- vi. Governance and Organizational Dynamics
- vii. Business and Clinical Operations
- viii. Professional Responsibility

Goal 2: Effective Change Management

- i. Effectively implement change at the administrative level.
- ii. Identify best practices through critical analysis of research
- iii. Create persuasive business case for change based on best practices
- iv. Identify strategies to better understand and overcome resistance to change
- v. Develop skills for effective collaboration to garner support and buy-in at all levels
- vi. Employ communication strategies (written, electronic, individual consultation, group interactions, etc) to maximize organizational effectiveness

Goal 3: Professionalism and Ethical Leadership

Demonstrate integrity by being open, accountable, and accessible in interactions with others

- i. Understand the value and impact of ethical decision-making processes
- ii. Develop self awareness of strengths and weakness
- iii. Ensure that decisions and actions are in compliance with accreditation guidelines and federal, state, and local laws and regulations

Admission Criteria/ Prerequisites

- Bachelor of Science or Arts from a regionally accredited institution.
- Bachelor's degree GPA of a 2.50 or above.

Curriculum:	Credit Hours
MGA 501 Business and Clinical Operations	3
MGA 505 Strategic Management	3
MGA 512 Fundamentals of Financial Management	3
MGA 515 Change Management	3
MGA 522 Information Technology Management	3
MGA 525 Human Resource Management	3
MGA 532 Risk Management and Clinical Quality	3
MGA 535 Ethical Leadership and Conflict Management	3
MGA 538 Revenue Cycle and Billing Management	3
MGA 542 Governance and Physician Relations	3
MGA 590 Capstone-Synthesis	3
Program Total Hours:	33